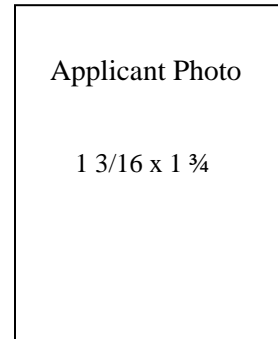


FSM PASSPORT APPLICATION FORM

Applicant must complete this form and forward it to the Division of Immigration & Labor, Department of Justice, FSM National Government, Palikir, Pohnpei FM 96941

<p><b>FOR OFFICIAL USE ONLY</b></p> <p>Document Issued On: _____</p> <p>Issuing Official: _____</p>
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**PLEASE FOLLOW INSTRUCTIONS**

Type of Passport:  Ordinary  Official  Diplomatic

**Applicant Information**

Name: \_\_\_\_\_  
Last Name
Middle Initial
First Name

Other Names You Have Used: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender  Miss  Mrs.  Ms.  Mr.

Height: \_\_\_\_\_ Feet \_\_\_\_\_ Inches Hair Color \_\_\_\_\_ Eye Color \_\_\_\_\_

Birth Place: \_\_\_\_\_ Home Address: \_\_\_\_\_

Current Postal Address: \_\_\_\_\_

Email Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Have you ever been issued a foreign passport or FSM passport?  Yes  No

If yes, country of issuance, date issued and passport number \_\_\_\_\_

Basis of FSM citizen:  Birth  Naturalization  Other means (Provide prove)

**Father Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Birthplace: \_\_\_\_\_ Is your father FSM citizen?  Yes  No

If no what nationality: \_\_\_\_\_

**Mother Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Birthplace: \_\_\_\_\_ Is your mother FSM citizen?  Yes  No

If no what nationality: \_\_\_\_\_

← Signature of Applicant Required (*Do not sign in the box for infant and adult who cannot Sign*)  
 Please sign within the box. Signature must not touch box border lines.

Signature of parent or guardian if applicant under age 14 or unable to sign application. \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ NOTARY PUBLIC SEAL

I hereby certify that I have reviewed the application and found to be complete and I am satisfied that the applicant is a citizen of the Federated States of Micronesia, and that he/she does not owe allegiance to any foreign country.

\_\_\_\_\_  
 FSM Immigration Reviewing Officer Date

# **Processing Fees for Passport Applications**

(Revised: 6/05/2015)

## **NEW PASSPORT(New Applicant)**

Processing Fee for a **NEW PASSPORT is \$50.00.**

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## **PASSPORT RENEWAL**

Processing Fee for a **PASSPORT RENEWAL is \$50.00.**

**(NOTE:** Application for a

**LOST/DAMAGED/MUTILATED “EXPIRED”**

**PASSPORT** would be processed as a **PASSPORT RENEWAL** and the Processing Fee is **\$50.00.**)

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## **REPLACEMENT PASSPORT**

Processing Fee for a **REPLACEMENT PASSPORT** for a **LOST/DAMAGED/MUTILATED “UNEXPIRED”** **PASSPORT is \$75.00.**

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**PAYMENT OPTIONS:** CASH or MONEY ORDER/ CASHIER’S CHECK payable to **FSM National Treasury.**

**(Note:** For additional instruction or information regarding the passport application process including Passport Office address, please refer to the Passport Application Instruction Sheet.)

## INSTRUCTIONS

This Passport Application Form must be filled out completely, signed and **notarize** prior to submission to the FSM Passport Office. Please print all information in **Block Letters**.

For new applicant or renewal of expired passport the following documents are required.

### **New Passport (New Applicant) – The Passport Application Form must be Notarized**

- Court Registered Birth Certificate
- Two Identical Passport Photos of the applicant (size: 1 3/16 x 1 3/4 passport photo)
- Court Registered Marriage Certificate for maiden name change
- In cases of unavailability of records of Birth Certificate, a court registered Baptismal Certificate can be submitted with your application form.
- If basis of FSM Citizen is Naturalization provide copy of Naturalization Certificate

### **Passport Renewal – The Passport Application Form must be Notarized**

- The expired passport must be submitted with your Application Form
- Two Identical passport photos of the applicant (size: 1 3/16 x 1 3/4 passport photo)
- Payment of passport renewal fee payable to the FSM National Treasury in the amount indicated above.

### **Passport Replacement – The Passport Application Form must be Notarized**

- a) A passport that is lost, stolen, damaged or mutilated may be replaced. Application for a replacement shall be made by submitting an Application Form, the passport itself if available, a sworn affidavit detailing the circumstances surrounding the loss, theft, damage or mutilation of the passport; replacement fee in money order or cashiers check payable to the FSM National Treasury, and two identical passport photos of the applicant. The Replacement fee for lost, stolen, damage and mutilated shall be \$75.00
- b) A passport that has no remaining blank visa pages before the date of expiration may be replaced. Application for a replacement shall be made by submitting an Application Form, the passport, a fee of \$25.00 in money order or cashiers check payable to FSM National Treasury and two identical passport photos
- a) A passport issued to an infant under 12 months may be replaced. Application for a replacement shall be made by submitting an Application Form, the passport itself, two identical passport photos and a passport fee of \$50.00

Applicants who are under the age of 14 but are capable of signing the application should sign the application. However, a signature of a parent or guardian shall also be required for applicants under the age of 14. Applicants who are 14 or older but are unable to sign the application due to incapacity or disability shall, in their own handwriting, place an “X” in the signature box. In the event an applicant’s incapacity or disability prevents the applicant from placing an “X” in the signature box, the signature box shall remain vacant and the application shall be accompanied by a written statement of a close relative, legal guardian, or medical doctor attesting to the applicant’s inability to sign the application. In such circumstances, a parent, legal guardian, or other close relative shall sign the application in the space provided for parents and guardians signature on the application form.

### **Applicant’s Contacts – Email Address or Phone Number**

- a) Please ensure that you complete the application form with your Email Address (if applicable) or Phone Number so we can contact you as soon as possible if we found your application to be incomplete.

### Submission of passport application and supporting documents

- a) All completed passport applications and supporting documents should be addressed and forwarded to the FSM Passport Office in accordance with the following address format as required by each Courier as shown below.

For Regular, Certified, Registered and Express Postal Office Mail, please use the following address format:

FSM National Government  
Department of Justice  
Division of Immigration & Labor  
P.O. Box PS-157  
Palikir, Pohnpei FSM 96941

For Federal Express Mail and DHL Mail Courier, please use the following address format:

FSM National Government  
Department of Justice  
Division of Immigration & Labor  
Palikir, Pohnpei FSM 96941  
Phone: (691) 320-5844